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WorkKeys Curriculum Map

173 items · WorkKeys

Arranged by assessment: the three NCRC assessments (Applied Math, Graphic Literacy, Workplace Documents), then Business Writing, Applied Technology and Workplace Observation. Within each, rows that apply at every level come first, then Levels in order; within a level by CCRS grade-level grouping, then item ID. Each row lists the ACT skill descriptor, the CCRS code(s) and grade-level grouping, and the Pace Prescription lesson(s); a grey note names any part of the skill no Pace lesson teaches yet.

WorkKeys Applied Math (39 items)

Level 3 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L3-1	**Applied Math**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.OA.3	Translate easily from a word problem to a math equation	Basic Math 190, Applications Using Whole and Decimal Numbers
WK-AM-L3-4	**Applied Math**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.MD.2	Convert between familiar units of money and time (such as 1 hour = 60 minutes or 1/2 dollar = $0.50)	Basic Math 630, Time Problems Basic Math 300, Fraction and Decimal Equivalency
WK-AM-L3-5	**Applied Math**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.MD.2, 4.NBT.4	Add the prices of several products together to find the total and calculate the correct change for a customer	Basic Math 140, Adding Whole and Decimal Numbers Basic Math 530, Determining Change Basic Math 550, Cash Purchases
WK-AM-L3-2	**Applied Math**	**Level 3** **Grade level:** C-D (4th-8th) **CCRS:** 4.NBT.4, 7.NS.1	Solve problems that require one type of mathematical operation: add or subtract positive or negative numbers (such as 10 or -2); multiply or divide using only positive numbers (such as 10)	Basic Math 140, Adding Whole and Decimal Numbers Basic Math 150, Subtracting Whole and Decimal Numbers Basic Math 160, Multiplying Whole and Decimal Numbers Basic Math 170, Dividing Whole Numbers Advanced Math 120, Adding and Subtracting Rational Numbers
WK-AM-L3-3	**Applied Math**	**Level 3** **Grade level:** C-D (4th-8th) **CCRS:** 4.NF.6, 6.RP.3	Convert a familiar fraction (such as 1/2 or 1/4) to a decimal and decimal to common fraction, or decimals to percentages	Basic Math 300, Fraction and Decimal Equivalency Basic Math 310, Percent, Fraction, and Decimal Equivalency

Level 4 (7 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L4-10	**Applied Math**	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 4.NF.3	Add or subtract fractions with a common denominator	Basic Math 220, Adding Fractions Basic Math 230, Subtracting Fractions Basic Math 260, Applications Using Fractions
WK-AM-L4-11	**Applied Math**	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 5.NF.6, 5.NBT.7	Multiply a mixed number by a whole number or a decimal	Basic Math 240, Multiplying Fractions Basic Math 160, Multiplying Whole and Decimal Numbers Basic Math 260, Applications Using Fractions
WK-AM-L4-12	**Applied Math**	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 4.OA.3	Put information in the right order before performing calculations	Basic Math 190, Applications Using Whole and Decimal Numbers Basic Math 500, Estimation and Reasonable Answers
WK-AM-L4-8	**Applied Math**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 6.RP.1, 6.RP.2, 6.RP.3	Figure out simple ratios, simple proportions, or rates (such as 10 mph)	Basic Math 410, Ratio and Proportion Basic Math 580, Distance, Rate, and Time Problems
WK-AM-L4-9	**Applied Math**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.NF.6, 5.NF.1, 6.RP.3	Add commonly known fractions, decimals, or percentages	Basic Math 140, Adding Whole and Decimal Numbers Basic Math 220, Adding Fractions Basic Math 310, Percent, Fraction, and Decimal Equivalency
WK-AM-L4-6	**Applied Math**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.NS.1, 7.NS.2	Solve problems that require one or two mathematical operations: add, subtract, or multiply using positive or negative numbers (such as 10 or -2); divide positive numbers (such as 10)	Advanced Math 100, Positive and Negative Numbers Advanced Math 120, Adding and Subtracting Rational Numbers Advanced Math 110, Multiplying and Dividing Rational Numbers
WK-AM-L4-7	**Applied Math**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6.SP.5	Calculate the average or mean of a set of numbers using whole numbers and decimals	Basic Math 440, Statistics

Level 5 (9 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L5-17	**Applied Math**	**Level 5** **Grade level:** C (4th-5th) **CCRS:** 4.MD.2	Solve problems that require mathematical operations using mixed units	Basic Math 620, Working With Measurements Basic Math 630, Time Problems
WK-AM-L5-15	**Applied Math**	**Level 5** **Grade level:** C-D (4th-8th) **CCRS:** 5.NF.1, 7.NS.1	Add and subtract fractions with unlike denominators	Basic Math 220, Adding Fractions Basic Math 230, Subtracting Fractions

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L5-16	**Applied Math**	**Level 5** **Grade level:** C-D (4th-8th) **CCRS:** 5.MD.1, 6.RP.3	Convert units within or between systems of measurement where conversion factor is given	Basic Math 600, Customary Measurement Basic Math 610, Metric Measurement Basic Math 620, Working With Measurements
WK-AM-L5-18	**Applied Math**	**Level 5** **Grade level:** C-D (4th-8th) **CCRS:** 6.RP.2, 6.RP.3	Identify the best deal using one or two step calculations that meet stated conditions	Basic Math 540, Comparative Shopping
WK-AM-L5-19	**Applied Math**	**Level 5** **Grade level:** C-D (4th-8th) **CCRS:** 6.G.1, 7.G.4	Calculate the perimeter or circumference of a basic shape or calculate the area of a basic shape	Advanced Math 220, Rectangular Perimeter and Area Advanced Math 230, Nonrectangular Perimeter and Area
WK-AM-L5-13	**Applied Math**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.EE.3	Problems require several steps of logic and calculation	Basic Math 550, Cash Purchases Basic Math 400, Base, Percent, and Percentage Advanced Math 450, Solving Word Problems
WK-AM-L5-14	**Applied Math**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.EE.3, 6.RP.3	Decide what information, calculations, or unit conversions to use to find the answer to a problem	Basic Math 620, Working With Measurements Reading 202, Reading Strategies: Unit 2 Advanced Math 450, Solving Word Problems
WK-AM-L5-20	**Applied Math**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RP.3, 7.RP.3	Calculate a given percentage of a given number and use it to find discount, markup, or tax	Basic Math 400, Base, Percent, and Percentage Basic Math 550, Cash Purchases *Not yet covered: markups (a percent added to cost); no Pace book teaches markups*
WK-AM-L5-21	**Applied Math**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.EE.3	Identify where a mistake occurred in a calculation	Basic Math 590, Checking Accounts Advanced Math 250, Geometric Estimation *Not yet covered: locating the step or spreadsheet row where a calculation went wrong*

Level 6 (9 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L6-23	**Applied Math**	**Level 6** **Grade level:** C-D (4th-8th) **CCRS:** 5.NF.1, 6.RP.3, 7.RP.3	Use fractions with unlike denominators and calculate reverse percentages	Basic Math 220, Adding Fractions Basic Math 230, Subtracting Fractions Basic Math 400, Base, Percent, and Percentage

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WK-AM-L6-28	**Applied Math**	**Level 6** **Grade level:** C-D (4th-8th) **CCRS:** 5.MD.5, 7.G.6	Calculate the volume of rectangular solids (e.g., cubes)	Advanced Math 240, Volume
WK-AM-L6-26	**Applied Math**	**Level 6** **Grade level:** D (6th-8th) **CCRS:** 7.RP.2, 7.EE.3	Find the best deal from a group of solutions and then use the result for another calculation	Basic Math 540, Comparative Shopping Basic Math 400, Base, Percent, and Percentage Basic Math 550, Cash Purchases
WK-AM-L6-29	**Applied Math**	**Level 6** **Grade level:** D (6th-8th) **CCRS:** 6.RP.3, 7.RP.1	Calculate rates, production rates, rate by time	Basic Math 410, Ratio and Proportion Basic Math 580, Distance, Rate, and Time Problems Basic Math 570, Salaries, Wages, and Commission
WK-AM-L6-22	**Applied Math**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 7.EE.4, A.CED.1	May require considerable translation from verbal form to mathematical expression	Advanced Math 300, Expressions and Equations Advanced Math 450, Solving Word Problems
WK-AM-L6-24	**Applied Math**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 6.RP.3, N.Q.1	Convert units within or between systems of measurement where multiple-step conversions are required	Basic Math 600, Customary Measurement Basic Math 610, Metric Measurement Basic Math 620, Working With Measurements Science 110, Scientific Units
WK-AM-L6-25	**Applied Math**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** N.Q.1, 7.EE.3	Identify why a mistake occurred in a solution	Basic Math 620, Working With Measurements Advanced Math 250, Geometric Estimation *Not yet covered: explaining why a worked solution is wrong (error analysis); lessons teach checking answers, not diagnosing another person's error*
WK-AM-L6-27	**Applied Math**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 7.G.6, N.Q.1	Find the area of basic shapes when it may be necessary to rearrange a formula or convert units	Advanced Math 220, Rectangular Perimeter and Area Advanced Math 230, Nonrectangular Perimeter and Area Basic Math 620, Working With Measurements Basic Math 580, Distance, Rate, and Time Problems Lessons in Things 130, Basic Electricity and Circuits… *Not yet covered: solving an area formula for a missing side (literal equations; planned AM 330 frames)*

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L6-30	**Applied Math**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 7.EE.4, A.CED.1	Identify the correct equation for solving a problem	Advanced Math 300, Expressions and Equations Advanced Math 320, Solving One-Step Equations Advanced Math 330, Solving Two-Step Equations Advanced Math 450, Solving Word Problems

Level 7 (9 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L7-32	**Applied Math**	**Level 7** **Grade level:** D (6th-8th) **CCRS:** 7.RP.1	Solve problems that include ratios, rates, or proportions with at least one quantity as a fraction	Basic Math 250, Dividing Fractions Basic Math 410, Ratio and Proportion Advanced Math 333, Variation
WK-AM-L7-36	**Applied Math**	**Level 7** **Grade level:** D (6th-8th) **CCRS:** 7.RP.1, 7.RP.2	Set up and manipulate ratios, rates, or proportions where at least one quantity is a fraction	Basic Math 410, Ratio and Proportion Advanced Math 320, Solving One-Step Equations Advanced Math 333, Variation
WK-AM-L7-37	**Applied Math**	**Level 7** **Grade level:** D (6th-8th) **CCRS:** 6.RP.3, 7.RP.3	Determine better economic value of several alternatives by using graphics, percentage difference, or unit cost	Basic Math 540, Comparative Shopping Basic Math 400, Base, Percent, and Percentage Advanced Math 503, Descriptive Statistics *Not yet covered: percentage difference between alternatives (percent change)*
WK-AM-L7-31	**Applied Math**	**Level 7** **Grade level:** D-E (6th-12th) **CCRS:** 7.EE.3, A.CED.1	Problems often involve multiple steps of logic and calculation	Advanced Math 250, Geometric Estimation Advanced Math 450, Solving Word Problems
WK-AM-L7-33	**Applied Math**	**Level 7** **Grade level:** D-E (6th-12th) **CCRS:** 6.RP.3, N.Q.1	Convert between units of measurement using fractions, mixed numbers, decimals, and percentages	Basic Math 310, Percent, Fraction, and Decimal Equivalency Basic Math 600, Customary Measurement Basic Math 620, Working With Measurements Science 110, Scientific Units
WK-AM-L7-34	**Applied Math**	**Level 7** **Grade level:** D-E (6th-12th) **CCRS:** 8.G.9, G.GMD.3	Calculate volumes of spheres, cylinders, or cones	Advanced Math 240, Volume *Not yet covered: volume of spheres and cones (planned AM 255)*

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AM-L7-38	**Applied Math**	**Level 7** **Grade level:** D-E (6th-12th) **CCRS:** 6.SP.5, S.ID.3, N.Q.3	Apply basic statistical concepts like weighted mean, central tendency, or spread and tolerance	Basic Math 440, Statistics Advanced Math 503, Descriptive Statistics *Not yet covered: tolerance (allowed variation, such as +/- 0.05 in) and spread beyond the range (planned AM 250 frames on precision)*
WK-AM-L7-35	**Applied Math**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** G.GMD.3, N.Q.1	Calculate volume when necessary to rearrange formula, convert units, or use result in further calculations	Advanced Math 240, Volume Basic Math 620, Working With Measurements *Not yet covered: solving a volume formula for a missing dimension (planned AM 255)*
WK-AM-L7-39	**Applied Math**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** N.Q.1, N.Q.3	Identify the reason for a mistake	Basic Math 620, Working With Measurements Advanced Math 250, Geometric Estimation *Not yet covered: explaining why a worked solution is wrong (error analysis)*

WorkKeys Graphic Literacy (32 items)

Level 3-7 (applies at every level) (8 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-F-1	Graphic Literacy	**Level 3-7** **Grade level:** B-D (2nd-8th) **CCRS:** 3.MD.3, 6.RI.7	Graphic format: bar graphs and stacked bar charts comparing categories	Reading 440, Diagrams and Graphs Basic Math 510, Interpreting Graphs *Not yet covered: stacked (segmented) bars and matching a multi-series legend*
WK-GL-F-7	Graphic Literacy	**Level 3-7** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.RI.7	Graphic format: diagrams and flowcharts showing a process or sequence	Reading 440, Diagrams and Graphs Reading 210, Sequence of Events Reading 235, Directions and Instructions *Not yet covered: flowcharts with decision branches (yes/no paths)*
WK-GL-F-2	Graphic Literacy	**Level 3-7** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.7, 8.F.5	Graphic format: line graphs tracking change over time (output, temperature, sales)	Reading 440, Diagrams and Graphs Basic Math 510, Interpreting Graphs Advanced Math 373, Functions and Relations
WK-GL-F-4	Graphic Literacy	**Level 3-7** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.7, 6.RP.3	Graphic format: pie charts showing proportions of a whole	Reading 440, Diagrams and Graphs Basic Math 510, Interpreting Graphs
WK-GL-F-5	Graphic Literacy	**Level 3-7** **Grade level:** D (6th-8th) **CCRS:** 7.G.1, 6.RI.7	Graphic format: maps and floor plans requiring spatial navigation	Reading 451, Maps: Unit 1 Reading 452, Maps: Unit 2 Advanced Math 260, Scale Drawings
WK-GL-F-8	Graphic Literacy	**Level 3-7** **Grade level:** D (6th-8th) **CCRS:** 8.SP.1	Graphic format: scatter plots showing the relationship between two variables	Advanced Math 503, Descriptive Statistics
WK-GL-F-3	Graphic Literacy	**Level 3-7** **Grade level:** D-E (6th-12th) **CCRS:** 6.RI.7, S.ID.5	Graphic format: tables and matrices with rows and columns of workplace data	Reading 445, Tables and Charts Basic Math 520, Interpreting Tables and Charts Reading 530, Transportation Schedules
WK-GL-F-6	Graphic Literacy	**Level 3-7** **Grade level:** E (9th-12th) **CCRS:** N.Q.3	Graphic format: gauges, dials, and instrument readouts	Basic Math 650, Reading Scales and Gauges Basic Math 640, Measuring Distance

Level 3 (4 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L3-3	Graphic Literacy	**Level 3** **Grade level:** B-C (2nd-5th) **CCRS:** 3.MD.3, 4.RI.7	Read one or two variables from a simple graphic (such as day of week and inventory)	Basic Math 510, Interpreting Graphs Basic Math 520, Interpreting Tables and Charts Reading 445, Tables and Charts

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L3-1	Graphic Literacy	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.7	Locate information in a simple graphic	Reading 440, Diagrams and Graphs Reading 445, Tables and Charts Basic Math 510, Interpreting Graphs Basic Math 520, Interpreting Tables and Charts
WK-GL-L3-2	Graphic Literacy	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.RI.7	Identify the next or missing step in a process using simple graphics	Reading 210, Sequence of Events Reading 235, Directions and Instructions Reading 440, Diagrams and Graphs
WK-GL-L3-4	Graphic Literacy	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 5.G.2	Interpret simple axes (such as an x and/or y axis)	Basic Math 510, Interpreting Graphs Advanced Math 350, Cartesian Coordinates

Level 4 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L4-6	Graphic Literacy	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 4.RI.7, 6.SP.4	Compare two or more pieces of information in a graphic	Basic Math 510, Interpreting Graphs Basic Math 520, Interpreting Tables and Charts Reading 445, Tables and Charts
WK-GL-L4-9	Graphic Literacy	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 6.SP.4	Identify the graphic that accurately represents the data	Basic Math 450, Data Collection and Analysis Basic Math 510, Interpreting Graphs
WK-GL-L4-5	Graphic Literacy	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.7, 6.RI.7	Locate information in a graphic using information found in another graphic	Reading 445, Tables and Charts Reading 451, Maps: Unit 1 Basic Math 520, Interpreting Tables and Charts
WK-GL-L4-8	Graphic Literacy	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.7, 6.RI.7	Make an inference or decision based on a graphic	Reading 440, Diagrams and Graphs Reading 445, Tables and Charts Reading 230, Conclusions and Generalizations
WK-GL-L4-7	Graphic Literacy	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 8.SP.1, 8.F.5	Identify a trend, pattern, or relationship in a graphic	Basic Math 450, Data Collection and Analysis Advanced Math 503, Descriptive Statistics Advanced Math 373, Functions and Relations

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Level 5 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L5-14	Graphic Literacy	**Level 5** **Grade level:** C (4th-5th) **CCRS:** 6.SP.4	Identify and/or justify the most effective graphic for a task	Basic Math 510, Interpreting Graphs Basic Math 450, Data Collection and Analysis
WK-GL-L5-10	Graphic Literacy	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 8.SP.1, 8.F.5	Compare two or more trends, patterns, or relationships across graphics	Basic Math 450, Data Collection and Analysis Advanced Math 503, Descriptive Statistics Advanced Math 373, Functions and Relations
WK-GL-L5-11	Graphic Literacy	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 8.SP.1, 8.F.4	Interpret a trend, pattern, or relationship from complex graphics	Advanced Math 503, Descriptive Statistics Advanced Math 370, Graphs of Linear Equations
WK-GL-L5-12	Graphic Literacy	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RI.7	Make a reasonable inference or decision based on one graphic after finding information in another graphic	Reading 445, Tables and Charts Reading 451, Maps: Unit 1 Reading 452, Maps: Unit 2 Reading 230, Conclusions and Generalizations
WK-GL-L5-13	Graphic Literacy	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RI.7, 8.RI.8	Justify an inference or decision based on graphic information	Reading 230, Conclusions and Generalizations Writing 240, Facts, Details, and Examples

Level 6 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L6-15	Graphic Literacy	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 8.SP.1, S.ID.7	Compare two or more trends, patterns, or relationships in high moderate or difficult graphics	Advanced Math 503, Descriptive Statistics Advanced Math 370, Graphs of Linear Equations Advanced Math 373, Functions and Relations
WK-GL-L6-16	Graphic Literacy	**Level 6** **Grade level:** E (9th-12th) **CCRS:** S.ID.5, S.ID.7	Interpret a trend, pattern, or relationship with multiple variables and dense data	Basic Math 520, Interpreting Tables and Charts Advanced Math 503, Descriptive Statistics Advanced Math 370, Graphs of Linear Equations
WK-GL-L6-17	Graphic Literacy	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RI.7	Make a reasonable inference or decision based on one graphic after finding information in another graphic with dense nesting	Reading 445, Tables and Charts Reading 452, Maps: Unit 2 Reading 230, Conclusions and Generalizations

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L6-18	Graphic Literacy	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RI.7, 9-10.RI.8	Justify an inference or decision based on information from complex graphics	Reading 230, Conclusions and Generalizations Writing 240, Facts, Details, and Examples Lessons in Things 340, How to Have a Hard Conversation
WK-GL-L6-19	Graphic Literacy	**Level 6** **Grade level:** E (9th-12th) **CCRS:** S.ID.1	Identify and/or justify the most effective graphic for a complex task	Basic Math 510, Interpreting Graphs Advanced Math 503, Descriptive Statistics

Level 7 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-GL-L7-20	Graphic Literacy	**Level 7** **Grade level:** E (9th-12th) **CCRS:** S.ID.7, S.ID.9	Compare two or more trends, patterns, or relationships in difficult graphics with dense data and nesting	Advanced Math 503, Descriptive Statistics Advanced Math 370, Graphs of Linear Equations Advanced Math 373, Functions and Relations *Not yet covered: graphics with two or more vertical axes (dual-axis charts)*
WK-GL-L7-21	Graphic Literacy	**Level 7** **Grade level:** E (9th-12th) **CCRS:** S.ID.7, S.ID.9	Interpret a trend, pattern, or relationship in difficult graphics with multiple axes and variables	Advanced Math 503, Descriptive Statistics Advanced Math 370, Graphs of Linear Equations *Not yet covered: graphics with two or more vertical axes (dual-axis charts)*
WK-GL-L7-22	Graphic Literacy	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 11-12.RI.7	Make a reasonable inference or decision based on difficult graphics after finding information across multiple graphics	Reading 445, Tables and Charts Reading 452, Maps: Unit 2 Reading 460, Using Information Sources Reading 230, Conclusions and Generalizations
WK-GL-L7-23	Graphic Literacy	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 11-12.RI.7, 9-10.RI.8	Justify an inference or decision based on complex information in difficult graphics	Reading 230, Conclusions and Generalizations Lessons in Things 340, How to Have a Hard Conversation Lessons in Things 325, Logical Lorem Ipsum
WK-GL-L7-24	Graphic Literacy	**Level 7** **Grade level:** E (9th-12th) **CCRS:** S.ID.1	Identify and/or justify the most effective graphic for a difficult multi-step task	Basic Math 510, Interpreting Graphs Advanced Math 503, Descriptive Statistics *Not yet covered: box plots (planned AM 504)*

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WorkKeys Workplace Documents (36 items)

Level 3-7 (applies at every level) (9 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-T-1	**Workplace Documents**	**Level 3-7** **Grade level:** C (4th-5th) **CCRS:** 4.RI.1, 4.L.3.c	Document type: messages and e-mails	Language 330, Messages Workforce Development 440, Communicating at Work *Not yet covered: e-mail conventions (subject lines, reply chains, distribution lists)*
WK-WD-T-3	**Workplace Documents**	**Level 3-7** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3	Document type: directions and instructions	Reading 235, Directions and Instructions Reading 210, Sequence of Events Life Skills 22, Following Directions
WK-WD-T-2	**Workplace Documents**	**Level 3-7** **Grade level:** C-D (4th-8th) **CCRS:** 4.L.3.c, 6.L.3.b	Document type: letters	Language 400, Letters Writing 420, Diction
WK-WD-T-4	**Workplace Documents**	**Level 3-7** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.7, 6.RI.4	Document type: signs and labels	Reading 540, Words and Symbols on Signs Reading 535, Product Labels
WK-WD-T-5	**Workplace Documents**	**Level 3-7** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.1, 7.RI.1	Document type: bulletins and notices	Language 330, Messages Reading 222, Main Ideas and Supporting Details: Unit 2
WK-WD-T-6	**Workplace Documents**	**Level 3-7** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1	Document type: company policies and procedures	Reading 223, Main Ideas and Supporting Details: Unit 3 Workforce Development 400, Introducing the World of Work Workforce Development 410, Maintaining Regular Attendance Workforce Development 420, Being Consistently Punctual
WK-WD-T-7	**Workplace Documents**	**Level 3-7** **Grade level:** D-E (6th-12th) **CCRS:** 6.RI.7, 9-10.RI.5	Document type: websites	Reading 465, Using the Internet Reading 460, Using Information Sources
WK-WD-T-8	**Workplace Documents**	**Level 3-7** **Grade level:** D-E (6th-12th) **CCRS:** 8.L.6, 9-10.RI.4, 11-12.L.6	Document type: contracts and legal documents	Reading 500, Words Common to Forms Reading 515, Financial Forms Reading 525, Leases, Licenses and Registration Forms *Not yet covered: employment contracts and agreements (terms, obligations, termination)*

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-T-9	**Workplace Documents**	**Level 3-7** **Grade level:** D-E (6th-12th) **CCRS:** 7.RI.1, 9-10.RI.4	Document type: regulations	Reading 535, Product Labels Reading 540, Words and Symbols on Signs *Not yet covered: workplace safety and compliance regulations (OSHA-style rules)*

Level 3 (4 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L3-1	**Workplace Documents**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.2	Identify the main idea in short and simple reading materials	Reading 221, Main Ideas and Supporting Details: Unit 1 Reading 222, Main Ideas and Supporting Details: Unit 2
WK-WD-L3-2	**Workplace Documents**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.1	Identify specific details in basic company policies, procedures, and announcements	Reading 221, Main Ideas and Supporting Details: Unit 1 Language 330, Messages
WK-WD-L3-3	**Workplace Documents**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3	Choose when to perform a step in a series of short steps	Reading 210, Sequence of Events Reading 235, Directions and Instructions
WK-WD-L3-4	**Workplace Documents**	**Level 3** **Grade level:** C (4th-5th) **CCRS:** 4.RI.1, 4.RI.3	Apply information/instructions to a situation that is the same as the situation described in the document	Reading 235, Directions and Instructions Life Skills 22, Following Directions

Level 4 (6 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L4-8	**Workplace Documents**	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3	Choose when to perform a step in a series of steps	Reading 210, Sequence of Events Reading 235, Directions and Instructions
WK-WD-L4-9	**Workplace Documents**	**Level 4** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3	Apply information/instructions to a situation that is the same as the situation described in the document	Reading 235, Directions and Instructions Workforce Development 430, Completing Tasks Effectively Life Skills 22, Following Directions
WK-WD-L4-5	**Workplace Documents**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.2, 6.RI.2	Identify the main idea in straightforward reading materials with longer sentences	Reading 221, Main Ideas and Supporting Details: Unit 1 Reading 222, Main Ideas and Supporting Details: Unit 2 Reading 223, Main Ideas and Supporting Details: Unit 3

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L4-6	**Workplace Documents**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.1, 7.RI.1	Identify specific details in company policies, procedures, and notices	Reading 222, Main Ideas and Supporting Details: Unit 2 Reading 223, Main Ideas and Supporting Details: Unit 3 Workforce Development 400, Introducing the World of Work
WK-WD-L4-7	**Workplace Documents**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 5.RI.4, 6.L.4.a	Use the information in the document to figure out the meanings of words or phrases that are not defined for them	Reading 125, Definitions and Explanations Reading 130, Clue Words and Phrases in General Context
WK-WD-L4-10	**Workplace Documents**	**Level 4** **Grade level:** C-D (4th-8th) **CCRS:** 4.RI.3, 8.RI.3	Choose what to do when changing conditions call for a different action	Reading 235, Directions and Instructions Reading 241, Cause and Effect: Unit 1 Reading 202, Reading Strategies: Unit 2 *Not yet covered: if-then conditions written into procedures*

Level 5 (7 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L5-11	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1	Identify specific details in informational, instructional, policy, contracts, and legal documents	Reading 223, Main Ideas and Supporting Details: Unit 3 Reading 525, Leases, Licenses and Registration Forms
WK-WD-L5-12	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RI.4, 6.L.4.a	Infer the meaning of a word or phrase from context	Reading 125, Definitions and Explanations Reading 130, Clue Words and Phrases in General Context
WK-WD-L5-13	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3	Apply information/instructions to a new situation that is similar to the one described in the document while considering changing conditions	Reading 202, Reading Strategies: Unit 2 Reading 235, Directions and Instructions Reading 242, Cause and Effect: Unit 2
WK-WD-L5-14	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 8.RI.3	Apply information/instructions that include conditions to situations described in the document	Reading 235, Directions and Instructions Reading 242, Cause and Effect: Unit 2 Reading 202, Reading Strategies: Unit 2 *Not yet covered: if-then conditions written into procedures*
WK-WD-L5-15	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RI.4, 6.L.4	Identify the appropriate meaning of an acronym, jargon, or technical term defined in the document	Reading 125, Definitions and Explanations Reading 315, Abbreviations: Miscellaneous and Symbols Reading 320, Abbreviations: Help Wanted Ads

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L5-16	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 6.RI.4, 8.L.6	Apply technical terms and jargon to stated situations	Reading 125, Definitions and Explanations Reading 130, Clue Words and Phrases in General Context Reading 135, Word Classifications
WK-WD-L5-17	**Workplace Documents**	**Level 5** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1	Make inferences to accomplish a goal	Reading 223, Main Ideas and Supporting Details: Unit 3 Reading 230, Conclusions and Generalizations

Level 6 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L6-18	**Workplace Documents**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 7.RI.1, 9-10.RI.1	Infer implied details from complex sentences and extraneous details	Reading 202, Reading Strategies: Unit 2 Reading 223, Main Ideas and Supporting Details: Unit 3 Reading 230, Conclusions and Generalizations Reading Passages 1000s
WK-WD-L6-20	**Workplace Documents**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 8.RI.3, 11-12.RI.3	Apply information/instructions to a situation not directly described in the document or to a completely new situation	Reading 202, Reading Strategies: Unit 2 Reading 230, Conclusions and Generalizations Reading 242, Cause and Effect: Unit 2
WK-WD-L6-22	**Workplace Documents**	**Level 6** **Grade level:** D-E (6th-12th) **CCRS:** 8.RI.6, 9-10.RI.6, 11-12.RI.5	Identify the rationale behind an entire document or a section of a document	Reading 201, Reading Strategies: Unit 1 Reading 260, Writer's Purpose
WK-WD-L6-19	**Workplace Documents**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.4, 11-12.L.4.a	Infer the meaning of an acronym, jargon, or technical term from context	Reading 125, Definitions and Explanations Reading 130, Clue Words and Phrases in General Context Lessons in Things 320, The Indo-European Root Engine
WK-WD-L6-21	**Workplace Documents**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.2, 11-12.RI.3	Apply principles inferred in a passage to a situation not directly described in the document or to a completely new situation	Reading 230, Conclusions and Generalizations Reading 202, Reading Strategies: Unit 2 Reading Passages 1000s

Level 7 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WD-L7-23	**Workplace Documents**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.1	Infer implied details in very complex reading materials with difficult vocabulary and unusual jargon	Reading 223, Main Ideas and Supporting Details: Unit 3 Reading 230, Conclusions and Generalizations Lessons in Things 300, The Architecture of the Book Reading Passages 1100s
WK-WD-L7-24	**Workplace Documents**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 11-12.L.4.a, 11-12.L.6	Infer the meaning of an acronym, jargon, or technical term from context in complex legal or technical documents	Reading 125, Definitions and Explanations Reading 525, Leases, Licenses and Registration Forms Lessons in Things 320, The Indo-European Root Engine Lessons in Things 310, Words That Changed Shape
WK-WD-L7-25	**Workplace Documents**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 11-12.RI.3	Apply information/instructions to a situation not directly described in the document involving complicated concepts	Reading 202, Reading Strategies: Unit 2 Reading 230, Conclusions and Generalizations Lessons in Things 300, The Architecture of the Book Reading Passages 1100s
WK-WD-L7-26	**Workplace Documents**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.2, 11-12.RI.3	Apply principles inferred in a passage to a situation not directly described in the document where writing lacks clarity	Reading 230, Conclusions and Generalizations Lessons in Things 325, Logical Lorem Ipsum Reading Passages 1100s
WK-WD-L7-27	**Workplace Documents**	**Level 7** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.6, 11-12.RI.3, 11-12.RI.5	Identify the rationale behind an entire document or a section of a document drawing conclusions from disparate sections	Reading 201, Reading Strategies: Unit 1 Reading 260, Writer's Purpose Lessons in Things 300, The Architecture of the Book Reading Passages 1100s

WorkKeys Business Writing (19 items)

Level 1-5 (applies at every level) (19 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-BW-10	**Business Writing**	**Level 1-5** **Grade level:** B-D (2nd-8th) **CCRS:** 3.L.1, 6.L.1	Grammar: incorrect subject-verb agreement	Language 130, Subject-Verb Agreement Writing 120, Subject-Verb Agreement
WK-BW-7	**Business Writing**	**Level 1-5** **Grade level:** C (4th-5th) **CCRS:** 4.L.2.a	Mechanics: extra or missing capitalization	Language 700, Capitalization
WK-BW-8	**Business Writing**	**Level 1-5** **Grade level:** C (4th-5th) **CCRS:** 4.L.1.f, 5.L.1	Grammar: incorrect verb tenses	Language 120, Verbs Writing 160, Verb Tense Consistency
WK-BW-2	**Business Writing**	**Level 1-5** **Grade level:** C-D (4th-8th) **CCRS:** 4.L.1, 6.L.1	Sentence structure: sentence fragments	Language 210, Sentences: Fragments and Run-ons Writing 110, Complete Sentences
WK-BW-3	**Business Writing**	**Level 1-5** **Grade level:** C-D (4th-8th) **CCRS:** 4.L.1, 6.L.1	Sentence structure: run-on sentences	Language 210, Sentences: Fragments and Run-ons Writing 110, Complete Sentences Writing 300, Combining Using Clauses and Conjunctions
WK-BW-5	**Business Writing**	**Level 1-5** **Grade level:** C-D (4th-8th) **CCRS:** 4.L.2.d, 6.L.2	Mechanics: misspelled words	Spelling 230, Problem Words Writing 200, Common Problem Words Language 800, Proofreading
WK-BW-9	**Business Writing**	**Level 1-5** **Grade level:** C-D (4th-8th) **CCRS:** 4.L.1.f, 8.L.1	Grammar: shifts in tense	Writing 160, Verb Tense Consistency
WK-BW-6	**Business Writing**	**Level 1-5** **Grade level:** C-E (4th-12th) **CCRS:** 4.L.2, 6.L.2, 9-10.L.2	Mechanics: incorrect or missing punctuation	Language 600, End Marks Language 610, Commas I Language 640, Apostrophes Language 660, Colons and Semicolons Language 800, Proofreading
WK-BW-13	**Business Writing**	**Level 1-5** **Grade level:** C-E (4th-12th) **CCRS:** 4.L.1.g, 11-12.L.4.a	Word usage: wrong word or symbol choices (there/their, to/too, & for and)	Writing 200, Common Problem Words Language 240, Nonstandard Usage
WK-BW-11	**Business Writing**	**Level 1-5** **Grade level:** D (6th-8th) **CCRS:** 6.L.1	Grammar: unclear pronoun references	Language 110, Pronouns Writing 140, Pronoun Reference and Agreement

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-BW-1	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.W.4, 11-12.W.4	Write an original response to a work-related situation (the 30-minute prompt)	Writing 500, Introducing the Writing Process Writing 510, Prewriting Writing 520, Composing Paragraphs Language 330, Messages Language 400, Letters
WK-BW-4	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.L.2, 9-10.L.2	Sentence structure: comma splices	Language 210, Sentences: Fragments and Run-ons Writing 320, Combining with Conjunctive Adverbs Language 660, Colons and Semicolons
WK-BW-12	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.L.1, 11-12.W.5	Grammar: missing words and word order	Language 800, Proofreading Writing 540, Revising
WK-BW-14	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.L.3.b, 11-12.W.4	Style and tone: standard business English, not rude or casual language	Writing 410, Cliches Writing 420, Diction Language 240, Nonstandard Usage Workforce Development 440, Communicating at Work
WK-BW-15	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.W.4, 11-12.W.5	Organization and focus: clear, logical order with a consistent focus	Writing 510, Prewriting Writing 520, Composing Paragraphs Language 300, Arranging Sentences Language 310, Arranging Paragraphs
WK-BW-16	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.W.4, 9-10.W.2.c	Organization: transitions that are varied and effective (not missing, incorrect, or only simple)	Language 320, Transition Words and Phrases Writing 320, Combining with Conjunctive Adverbs
WK-BW-17	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 7.W.2.b, 9-10.W.2.b	Development: ideas developed with relevant examples and specific details	Writing 240, Facts, Details, and Examples Writing 520, Composing Paragraphs Writing 530, Composing Essays
WK-BW-18	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 6.L.3.a, 9-10.L.1	Sentences varied in length and complexity	Writing 300, Combining Using Clauses and Conjunctions Writing 310, Combining Subjects and Predicates Writing 330, Other Combining Techniques Writing 400, Varying Sentence Beginning
WK-BW-19	**Business Writing**	**Level 1-5** **Grade level:** D-E (6th-12th) **CCRS:** 7.L.3.a, 9-10.W.2.d	Word choice: precise and varied, without wordiness	Writing 210, Wordiness and Redundancy Writing 230, Concrete and Specific Language Writing 420, Diction

WorkKeys Applied Technology (28 items)

Level 3-6 (applies at every level) (4 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-A-1	**Applied Technology**	**Level 3-6** **Grade level:** D-E (6th-12th) **CCRS:** —	Electricity: how current moves through a circuit or system; controlling current and resistance	Science 420, Electricity and Magnetism Lessons in Things 130, Basic Electricity and Circuits
WK-AT-A-2	**Applied Technology**	**Level 3-6** **Grade level:** D-E (6th-12th) **CCRS:** —	Mechanics: how leverage, force, friction, and momentum affect motion in simple and complex machines	Science 400, Introduction to Physics Science 410, Work and Power *Not yet covered: friction and momentum (no Pace lesson; GED P.b.1)*
WK-AT-A-3	**Applied Technology**	**Level 3-6** **Grade level:** D-E (6th-12th) **CCRS:** —	Fluid dynamics: how liquids and gases move through plumbing, hydraulic, and pneumatic systems	Science 430, Waves and Forces in Fluids *Not yet covered: applied plumbing, hydraulic and pneumatic systems (pumps, valves, flow)*
WK-AT-A-4	**Applied Technology**	**Level 3-6** **Grade level:** D-E (6th-12th) **CCRS:** —	Thermodynamics: movement of heat, specific heat, and phase changes in heating, cooling, and refrigeration	Science 301, Working With Matter Science 440, Heat Lessons in Things 120, The Crack in the Road *Not yet covered: refrigeration and heating/air-conditioning cycles*

Level 3 (6 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L3-1	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Identify how basic tools work	Science 140, Science and Technology Science 220, Observing Science 410, Work and Power
WK-AT-L3-2	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Identify how simple machine parts work	Science 410, Work and Power Life Skills 17, Systems Thinking
WK-AT-L3-3	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Apply basic principles to solve problems involving a simple system	Science 400, Introduction to Physics Science 410, Work and Power Science 420, Electricity and Magnetism Science 430, Waves and Forces in Fluids Science 440, Heat
WK-AT-L3-4	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Solve basic problems	Life Skills 13, Solving Problems Science 100, Critical Thinking

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L3-5	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Identify the clear physical symptom that points to the potential source of a problem	Science 220, Observing Life Skills 13, Solving Problems Reading 202, Reading Strategies: Unit 2 *Not yet covered: troubleshooting physical systems: tracing a symptom to its source*
WK-AT-L3-6	**Applied Technology**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3	Identify the best solution after eliminating clearly unsuitable possibilities	Life Skills 12, Making Decisions Life Skills 13, Solving Problems

Level 4 (6 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L4-1	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Understand the operation of moderately complex tools and diagnostic equipment	Science 140, Science and Technology Science 220, Observing Science 410, Work and Power
WK-AT-L4-2	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Understand the operation of moderately complex machines and systems	Science 410, Work and Power Life Skills 17, Systems Thinking
WK-AT-L4-3	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Apply less obvious basic principles to solve problems within physical systems	Science 400, Introduction to Physics Science 410, Work and Power Science 420, Electricity and Magnetism Science 430, Waves and Forces in Fluids Science 440, Heat
WK-AT-L4-4	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Solve moderate problems	Life Skills 13, Solving Problems Science 100, Critical Thinking
WK-AT-L4-5	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Eliminate physical symptoms that do not point to the source of a problem, disregarding extraneous information	Science 220, Observing Life Skills 13, Solving Problems Reading 202, Reading Strategies: Unit 2 *Not yet covered: troubleshooting physical systems: tracing a symptom to its source*
WK-AT-L4-6	**Applied Technology**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 6-8.RST.3, 6-8.RST.7	Identify the best solution after eliminating other unsuitable possibilities	Life Skills 12, Making Decisions Life Skills 13, Solving Problems

Level 5 (6 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L5-1	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Understand the operation of moderately complex tools and diagnostic equipment, choosing the best tool for the task	Science 140, Science and Technology Science 220, Observing Science 410, Work and Power
WK-AT-L5-2	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Understand the operation of complex machines and systems	Science 410, Work and Power Life Skills 17, Systems Thinking
WK-AT-L5-3	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Apply two or more principles of technology as they interact in moderately complex systems	Science 400, Introduction to Physics Science 410, Work and Power Science 420, Electricity and Magnetism Science 430, Waves and Forces in Fluids Science 440, Heat
WK-AT-L5-4	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Solve moderate and advanced problems	Life Skills 13, Solving Problems Science 100, Critical Thinking
WK-AT-L5-5	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Eliminate physical symptoms that do not lead to the source of a problem by disregarding extraneous information; use clues to find the source of a problem	Science 220, Observing Life Skills 13, Solving Problems Reading 202, Reading Strategies: Unit 2 *Not yet covered: troubleshooting physical systems: tracing a symptom to its source*
WK-AT-L5-6	**Applied Technology**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RST.3, 9-10.RST.7	Identify the best solution after eliminating other unsuitable possibilities	Life Skills 12, Making Decisions Life Skills 13, Solving Problems

Level 6 (6 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L6-1	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Understand the operation of complex tools and diagnostic equipment, choosing the best tool for the task	Science 140, Science and Technology Science 220, Observing Science 410, Work and Power
WK-AT-L6-2	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Understand the operation of complex machines and their components	Science 410, Work and Power Life Skills 17, Systems Thinking
WK-AT-L6-3	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Apply two or more principles of technology as they interact in complex systems	Science 400, Introduction to Physics Science 410, Work and Power Science 420, Electricity and Magnetism Science 430, Waves and Forces in Fluids Science 440, Heat

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ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-AT-L6-4	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Solve advanced problems where a variety of mechanical, electrical, thermal, or fluid faults could be the reason for the problem	Life Skills 13, Solving Problems Science 100, Critical Thinking
WK-AT-L6-5	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Eliminate physical symptoms that do not lead to the source of a problem by disregarding extraneous information; use less obvious clues to find the source of a problem	Science 220, Observing Life Skills 13, Solving Problems Reading 202, Reading Strategies: Unit 2 *Not yet covered: troubleshooting physical systems: tracing a symptom to its source*
WK-AT-L6-6	**Applied Technology**	**Level 6** **Grade level:** E (9th-12th) **CCRS:** 11-12.RST.3, 11-12.RST.7	Test possible hypotheses to ensure the problem is diagnosed correctly and the best solution is found	Science 210, Scientific Inquiry Science 211, Investigations and Experiments Life Skills 13, Solving Problems *Not yet covered: troubleshooting physical systems: tracing a symptom to its source*

WorkKeys Workplace Observation (19 items)

Level 1 (3 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WO-L1-1	**Workplace Observation**	**Level 1** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Maintain focus on a short demonstration, process, pattern, or procedure	Life Skills 18, Listening Effectively *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L1-2	**Workplace Observation**	**Level 1** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Repeat a short, straightforward demonstration, process, pattern, or procedure	Reading 235, Directions and Instructions Life Skills 22, Following Directions *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L1-3	**Workplace Observation**	**Level 1** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Recognize an incorrect or missing step	Reading 210, Sequence of Events Reading 235, Directions and Instructions *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

Level 2 (3 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WO-L2-1	**Workplace Observation**	**Level 2** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Recognize cause and effect in a straightforward demonstration, process, pattern, or procedure	Reading 241, Cause and Effect: Unit 1 *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L2-2	**Workplace Observation**	**Level 2** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Identify course of action to take given a single condition	Reading 235, Directions and Instructions Life Skills 12, Making Decisions *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L2-3	**Workplace Observation**	**Level 2** **Grade level:** C (4th-5th) **CCRS:** 4.RI.3, 4.SL.2	Filter out obvious distractions	Life Skills 16, Thinking Clearly Life Skills 18, Listening Effectively *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

Level 3 (3 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WO-L3-1	**Workplace Observation**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 8.RI.3, 6.SL.2	Process information from a more complex procedure or process	Reading 210, Sequence of Events Reading 235, Directions and Instructions Workforce Development 430, Completing Tasks Effectively *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L3-2	**Workplace Observation**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 8.RI.3, 6.SL.2	Distinguish steps that seem similar but are different based on varying factors	Reading 202, Reading Strategies: Unit 2 *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L3-3	**Workplace Observation**	**Level 3** **Grade level:** D (6th-8th) **CCRS:** 8.RI.3, 6.SL.2	Apply information to a similar situation	Reading 202, Reading Strategies: Unit 2 Reading 235, Directions and Instructions *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

Level 4 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WO-L4-1	**Workplace Observation**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3, 8.SL.2	Make inferences from a demonstrated process or procedure	Reading 223, Main Ideas and Supporting Details: Unit 3 Reading 230, Conclusions and Generalizations *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L4-2	**Workplace Observation**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3, 8.SL.2	Deduce from a partial or non-explicit pattern, process, or procedure	Reading 230, Conclusions and Generalizations Reading 202, Reading Strategies: Unit 2 *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L4-3	**Workplace Observation**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3, 8.SL.2	Decide which conditions apply to a new situation	Reading 202, Reading Strategies: Unit 2 Reading 242, Cause and Effect: Unit 2 *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

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WK-WO-L4-4	**Workplace Observation**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3, 8.SL.2	Determine general principle(s) underlying a condition, process, or procedure	Reading 230, Conclusions and Generalizations Life Skills 17, Systems Thinking *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L4-5	**Workplace Observation**	**Level 4** **Grade level:** D (6th-8th) **CCRS:** 7.RI.1, 8.RI.3, 8.SL.2	Apply complicated instructions to new situations	Reading 235, Directions and Instructions Reading 202, Reading Strategies: Unit 2 Workforce Development 430, Completing Tasks Effectively *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

Level 5 (5 items)

ID	WorkKeys Test	Level & CCRS	Descriptor	Pace Prescription
WK-WO-L5-1	**Workplace Observation**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.3, 9-10.SL.2	Evaluate whether something is or is not a distraction (relevance)	Reading 202, Reading Strategies: Unit 2 Life Skills 16, Thinking Clearly *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L5-2	**Workplace Observation**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.3, 9-10.SL.2	In a context where information is not complete and when presented with a new situation, be able to judge the best course of action	Reading 230, Conclusions and Generalizations Life Skills 12, Making Decisions Life Skills 13, Solving Problems *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L5-3	**Workplace Observation**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.3, 9-10.SL.2	Make predictions, test hypotheses	Reading 202, Reading Strategies: Unit 2 Science 210, Scientific Inquiry *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*
WK-WO-L5-4	**Workplace Observation**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.3, 9-10.SL.2	Consider the implications of a process or procedure	Reading 242, Cause and Effect: Unit 2 Life Skills 17, Systems Thinking *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*

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WK-WO-L5-5	**Workplace Observation**	**Level 5** **Grade level:** E (9th-12th) **CCRS:** 9-10.RI.3, 9-10.SL.2	Prioritize and apply principles to reach desired outcome	Life Skills 10, Setting Your Priorities Life Skills 14, Planning Life Skills 13, Solving Problems *Not yet covered: watching a video demonstration (the test is video-based; Pace teaches the same reasoning from text)*